

#### Company Overview

**Sophia Genetics** is a young and dynamic company, the Global Leader in Data Driven Medicine with headquarters in Switzerland. With over 70 employees from 21 different nationalities, we are present in 20 different countries mainly in Europe. Sophia Genetics helps clinical laboratories that perform routine clinical genetic analysis for personalized healthcare to overcome the cost and complexity related to the bioinformatics analysis, highly secured banking and reliable interpretation of the massive quantity of patient data generated by Next Generation Sequencing (NGS).

We provide Sophia DDM<sup>m</sup>, a clinical-grade NGS analytics platform for routine diagnostics. Our goal is to simplify and enhance genetic testing providing the most efficient bioinformatics solution for clinical genetic data analysis.

We are rapidly growing in order to meet demand, and are looking for bright and motivated people to join our team of Bioinformaticians and Software Engineers.

# Quality Assurance Assistant

## Job Description

As a Quality Assistant

- You will assist the Quality Manager for the all the Quality Management processes.
- You will actively participate to the maintenance of the QMS.
- You will generate training materials and ensure training sessions related to our quality management system.
- You will participate to the internal and supplier audits.

## Qualifications and Experience

You are motivated, enthusiastic and solution-oriented mind-set. You are a team player, well organized and have the capacity to work independently on a project to completion.

- You have a Bachelor's Degree, Master's Degree or qualification from a University of Applied Sciences in biology, biotechnology, life sciences or in a closely related field.
- You have good knowledge of the standards ISO13485, 14971 (ISO27001 would be an advantage) as well as of 98/79/EC requirements (FDA would be an advantage).
- You have 2 to 5 years of professional experience in a similar position in an industry
- You must speak English and French (German would be an advantage).

#### Starting: as soon as possible

If you think you fit this position, please send your CV and letter of motivation to tabbasterki@sophiagenetics.com